

IDAHO BOARD OF SOCIAL WORK EXAMINERS
Division of Occupational and Professional Licenses
P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 7/28/2020

BOARD MEMBERS PRESENT: Dr. Donna Lynn Hatch - Chair
Dr. Alex Zamora
Jeri Perkins
April Christenson
Lynnet R Keeley
Virginia K Dickman

DIVISION STAFF: Dawn Hall, Deputy Division Administrator
Julie Eavenson, Licensing Group Manager
Lori Peel, Investigative Unit Manager
Nicholas Krema, General Counsel
Rob McQuade, Legal Counsel
Greg Floyd, Financial Unit Manager
Deborah Sexton, Board Specialist
Eric Nelson, Board Prosecutor
Candace Villarreal, Board Specialist

OTHERS PRESENT: Peter Kingsley

The meeting was called to order at 9:00 AM MDT by Dr. Donna Lynn Hatch.

APPROVAL OF MINUTES

Ms. Keeley made a motion to approve the minutes of 1/21/2020, 2/13/2020, 4/7/2020, and 4/28/2020. It was seconded by Ms. Perkins. Motion carried.

COMPLAINT MEMORANDUM

Ms. Peel gave the investigative report, which is linked above.

EXECUTIVE SESSION

Ms. Dickman made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Dr. Zamora. The vote was: Dr. Hatch, aye; Ms. Dickman, aye; Ms. Keeley, aye; Dr. Zamora, aye; and Ms. Perkins, aye. Motion carried.

Ms. Christenson joined the meeting during executive session.

Dr. Zamora made a motion to come out of executive session. It was seconded by Ms. Dickman. Motion carried.

DISCIPLINE

Ms. Dickman made a motion to close the following case numbers with an advisory letter:

SWO-2020-14

SWO-2020-13

It was seconded by Ms. Keeley. Motion carried.

Mr. Nelson presented a Stipulation and Consent Order in case number SWO-2020-7. Dr. Zamora made a motion to approve the Consent Order and allow the Board chair to sign on behalf of the Board. It was seconded by Ms. Dickman. Motion carried.

FOR BOARD DETERMINATION

Ms. Dickman made a motion to approve the Division's recommendation and authorize closure in case numbers I-SWO-2018-41, I-SWO-2019-37, and I-SWO-2020-8. It was seconded by Ms. Keeley. Motion carried.

LAWS AND RULES

Ms. Hall gave a brief update on the executive order about combining the other self-governing agencies within the Idaho Division of Occupational and Professional Licenses (DOPL), and that the new DOPL will be divided into three sections. The Division will be moving to the former HP campus, which is owned by the state.

Mr. McQuade presented a legislative update. He said as of July 1, individuals with a criminal background can ask an agency to review that conviction(s) prior to them attending school and ask the agency to tell them if the conviction(s) would bar them from receiving a license after they meet all of the requirements for licensure.

FINANCIAL REPORT

Mr. Floyd gave the financial report, which indicated that the Board had a cash balance of \$163,284.04 as of 6/30/2020.

BOARD CONTRACT

Mr. Floyd reviewed the contract with members of the Board. Dr. Zamora made a motion to accept the 2021 contract. It was seconded by Ms. Perkins. Dr. Zamora

amended his motion to include authorizing the Board chair to sign. The second agreed. Motion carried.

DIVISION BUSINESS

The Board reviewed the To Do List and no action was taken.

BOARD BUSINESS

Ms. Peel reviewed the proposed letter for the Board to send to licensees who report having received a misdemeanor DUI conviction. The Board was not in favor of sending the letter out. No further action was taken.

Mr. Krema reviewed the laws and rules with the Board regarding reference letters that are submitted with applications. Dr. Zamora made a motion to stop using reference letters. It was seconded by Ms. Dickman. Motion carried.

The Board discussed the six (6) month reports. Ms. Dickman made a motion to modify the original supervision approval plan to require the supervisor report any troubling trend in a six-month report and submit the information to the Board. It was seconded by Ms. Keeley. The vote was three in favor and three opposed. Motion failed.

Ms. Dickman made a motion to form a subcommittee that consists of Dr. Hatch and Dr. Zamora to review the six (6) month reports and bring the information back to the Board at a future meeting. It was seconded by Ms. Keeley. Motion carried.

EXECUTIVE SESSION

Ms. Dickman made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Dr. Zamora. The vote was: Dr. Hatch, aye; Ms. Dickman, aye; Ms. Keeley, aye; Dr. Zamora, aye; Ms. Christenson, aye; and Ms. Perkins, aye. Motion carried.

Ms. Keeley made a motion to come out of executive session. It was seconded by Dr. Zamora. Motion carried.

APPLICATIONS

Dr. Zamora made a motion to deny all out of state hours regarding applicant # 901171560. It was seconded by Ms. Keeley. Motion carried.

Ms. Dickman made a motion to table applicant # 901144806 for additional information. It was seconded by Ms. Christenson. Motion carried.

Ms. Dickman made a motion regarding applicant # 901114666 to grant a two (2) year extension to complete clinical supervision due to extenuating circumstances. It was seconded by Ms. Keeley. Motion carried.

Ms. Dickman made a motion to approve the following for examination:

901174538

901175378

And approve Travis Reed Stephens for clinical licensure.

It was seconded by Dr. Zamora. Motion carried.

NEXT MEETING was scheduled for October 27, 2020 at 9:00 AM MDT.

ADJOURNMENT

Ms. Keeley made a motion to adjourn the meeting at 12:45 PM MDT. It was seconded by Dr. Zamora. Motion carried.

Dr. Donna Lynn Hatch, Chair